

**MINISTRY OF WORKS AND TRANSPORT
TRINIDAD TRANSPORT BOARD**

Level 2, MOWT Administration Building, Corner of Richmond and London Streets,
Port-of-Spain.

Telephone: 625 – 1225 ext 10208, 10211, 10212, 10215 & 10216

Telephone / Fax: 623 – 6671

The Trinidad Transport Board was established under the LAWS OF TRINIDAD AND TOBAGO; MOTOR VEHICLES AND ROAD TRAFFIC ACT Chapter 48:50.

The responsibilities of the Board are outlined in Section 3 of the Act.

Guidelines for applicants requesting permission to register and operate Special Motor Vehicles and Trailers (*i.e. Motor Vehicles with a Maximum Gross Weight exceeding 15,000 Kg. and Trailers with a Maximum Gross Weight exceeding 8,000 Kg.*)

1. Letter requesting permission to register and operate the Special Motor Vehicles or Trailers being applied for. (*formal letter with the Company's letter head and stamp where applicable*).
2. Completed application form(s) with the following supporting documents:
 - a) Technical Specifications, including length, width and height of the vehicle(s) / trailer(s) for which approval is being sought.
 - b) Photograph(s) and drawing(s) of the Motor Vehicle(s) / Trailer(s).
 - c) Copies of Certificate of Registration and Certificate of Incorporation of Company (*where applicable*).
 - d) Justification for the use of unit(s) including copy of contracts etc.
 - e) A detailed list of routes to be traversed beginning at the parking facility address and including specified destinations.
 - f) A drawing clearly indicating the proposed parking layout, the width of the entrances and exits and the location of the site in relation to adjacent roads.

g) Pictures of parking and garaging facilities, inclusive of entrance, exit and adjacent roads.

h) A list of all vehicles being parked / to be parked at the proposed parking facility.

i) Proof of ownership of proposed parking facilities (eg. deed). In case of rented/leased parking facilities, a copy of the rental/lease agreements which must be valid for a minimum of one (1) year from date of application. The Board may require an extension of this arrangement as may be necessary.

j) In cases where more than one parking facility is being proposed, the information requested at (f), (g), (h) and (i) must be submitted for each site.

k) Plating Certificate for all Trailers in case(s) where specifications are not available.

3. The vehicle(s) / trailer(s) must meet environmental and safety requirements, *for example*;

- a) Emission Standards
- b) Safety Certificate for Tankers
- c) Road Worthiness – Mechanical and Electrical Condition.

4. Only Right Hand Drive Vehicles will be considered for approval.

5. Guidelines applicable for “T” Registration

Width of Vehicles – 2.5 metres to 2.55 metres maximum

Height of Vehicles – under 4 metres

Length of Vehicles-

- Trailers 12.25 metres to 12.5 metres *maximum*
- Tractor Trucks 7 metres to 7.82 metres *maximum*
- Dump Trucks – 8.5 metres to 9.34 metres *maximum*
- Flatbed Trucks, Concrete Mixers, Hook Loaders, Concrete pump Trucks etc... 10.5 metres to 11 metres *maximum*

N.B. Applicants are strongly advised to first seek and obtain the Board's approval before importing Special vehicles or Trailers:-

- ❖ The Board shall not be obliged to grant approval for units already imported.
- ❖ Each application will be considered on its own merit
- ❖ All additional documents submitted must be accompanied by a covering letter.

GUIDELINES TO REVALIDATE AN APPROVAL

1. A letter from the applicant requesting that the approval be revalidated and the reasons for not utilising the original approval. The request must be submitted one (1) month prior to the expiration of the original approval.
2. Copy of shipping and customs documents to support the request for revalidation.
3. A copy of the Transport Commissioner's Approval Letter.
4. A new application should be submitted if the approval has expired i.e. twelve (12) months after the date of initial approval by the Transport Commissioner.

GUIDELINES TO AMEND AN APPROVAL

1. A letter from the applicant stating specifically the purpose for the amendment.
2. Completed application form.
3. Technical specification(s) on the vehicle(s) / trailer(s) for which approval is sought.
4. A detailed list of routes to be traversed beginning at the garaging facility address and including specified destinations.
5. A copy of Transport Commissioner's approval for the vehicle(s) previously approved.

GUIDELINES TO TRANSFER SPECIAL VEHICLE(S)

1. A letter from the owner requesting permission to transfer the vehicle(s) and the reason for selling.
2. A letter from the purchaser confirming the purchase of the vehicle(s) and state the purpose for which the vehicle(s) would be used.
3. Completed application form(s) for each vehicle.
4. Certified copy / copies for each vehicle.
5. A detailed list of routes to be traversed beginning at the garaging facility address including specified destinations.
6. Copy of original approval from Transport Commissioner.

REGISTER/ LICENSE/ OPERATE A SPECIAL TYPE MOTOR VEHICLE/ TRAILER/ CRANE
OVER SPECIFIED ROADS IN THE COUNTRY OF TRINIDAD AND TOBAGO

TO: MINISTRY OF WORKS AND TRANSPORT
TRINIDAD TRANSPORT BOARD,
Level 2, Corner of Richmond and London Streets,
Port of Spain.

DATE:

Permission is hereby requested by
of

To transport the following equipment and maximum load over the routes requested below:

TRUCK ...	Make and Model	Reg. No	Tare Wt.	M.G.T.W.
			kgs	kgs
TRAILER ...			kgs	kgs

DESCRIPTION OF LOAD

MAX. WIDTH: Metres MAX. HEIGHT: Metres MAX. LENGTH: Metres

TYPE OF VEHICLE 1 2 3 4 5 6 7 8 X

RIGHT HAND DRIVE ☐

LEFT HAND DRIVE ☐

Unit to be Hauled by

AXLE SPACING		MAXIMUM AXLE LOADS				TYRE SIZES	
Distance	Distance (In) Between Axles	On Axle No.	Gross-Axle Load (kgs) Not To Be Exceeded			Tyres on Axle	
						Nos.	Size
A		1					
B		2					
C		3					
D		4					
E		5					
F		6					
TOTAL							
Maximum Total Gross Weight of Vehicle(s) and Load							kgs

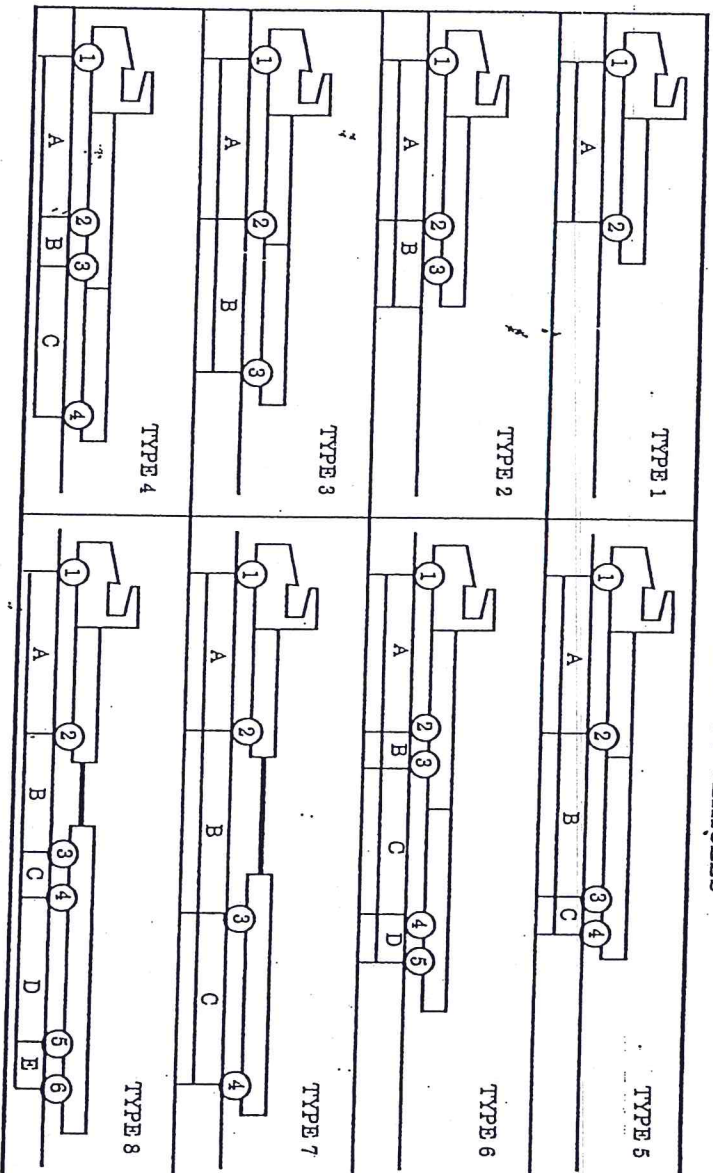
ROUTES REQUIRED:

I, the undersigned understand that the Highways Department shall not be responsible in any way for any damage of whatever nature that may result from the movement of the above described vehicle and load over the roads mentioned or any other roads and that all such responsibility is hereby accepted on behalf of the applicant as is also damages that may be sustained to any highway or bridge as a result of the use of the said vehicle. I, the undersigned certify that I am authorized to sign this application for the person or firm whose name appears on this application committing the above obligation and that the statements in this application are true and correct.

APPLICANT SIGNATURE:

DATE:

DIAGRAMS OF VARIOUS TYPES OF VEHICLES



FOR OFFICIAL USE

Recommended:

Approved:

[illegible]