



## MINISTRY OF WORKS AND INFRASTRUCTURE MARITIME SERVICES DIVISION

CLARENCE HOUSE, 127-129 DUKE STREET, PORT OF SPAIN • P.O. Box 493, PORT OF SPAIN, TRINIDAD AND TOBAGO  
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### Navigational Warning Application Process

The stakeholder is required to submit a formal letter addressed to the Director – Maritime Services Division (MSD). This correspondence may be sent via email to ralfred@mowt.gov.tt. Additionally, it should be cc'd to nissac@mowt.gov.tt, richmondbasant@gmail.com, and jtoppin@mowt.gov.tt **two weeks** prior to the initiation of the activity. The letter must include the following information:

- The name of the activity it intends to conduct.
- The name of the area where the activity will be conducted. Please note that the use of acronyms is no longer permitted, such as NCMA, CARICOM, or ECMA.
- The name of the area or port where the vessel or vessels are to depart in order to transit to the activity area.
- The date and time of the commencement and completion of the activity, for example, 0900 hours, 2nd September 2025, to 1600 hours, 16th December 2025.
- Length of towing lines in meters for vessels involved in towing activities.
- The names of all vessels involved in the activity must be provided. Each vessel is required to possess a valid drogher certificate for the entirety of the activity period.
- The duration of the transit periods involved in all aspects of the activity whilst travelling in Trinidad and Tobago territorial waters.
- The waypoints and coordinates to be utilized throughout all phases of the activity are to be transmitted in degrees decimal minutes (ddm).

Copies of all relevant approvals where necessary. These included but are not limited to the following:

- Commissioner of State Lands
- Environmental Management Authority
- Trinidad and Tobago Coast Guard
- Ministry of Energy and Energy Industries
- Ministry of Agriculture and Fisheries - Fisheries Division
- Ministry of Land and Legal Affairs - Lands and Surveys Division

Failure to provide any of the aforementioned information will result in MSD being unable to issue your respective Navigational Warning or Notice to Mariners prior to the designated commencement date.

Please be guided accordingly.

James Toppin (Mr)  
Superintendent of Lighthouses (ag)  
/f/Director of Maritime Services