



MINISTRY OF WORKS AND TRANSPORT
MINISTERIAL TENDERS COMMITTEE

TENDER NOTICE

The Supply, Delivery and Implementation of Driver's Permit Production System for Transport Division, Ministry of Works and Transport

Tenders are invited for the Supply, Delivery and Implementation of a Drivers Permit Production System for the Transport Division, Ministry of Works and Transport.

Tender documents may be requested from the Ministry of Works and Transport to be sent via electronic mail at: procurement@mowt.gov.tt or by contacting Ms. R. Ramroop, Secretary, Ministerial Tenders Committee, Ministry of Works and Transport, Procurement Unit Level 1 at telephone no: 625-1225 exts.:10187/10183 during normal working hours.

Any technical information may be obtained during normal working hours from Mr. Richard Baillie, Information and Communications Technology Manager, Service and Delivery, Ministry of Works and Transport at email: tender@mowt.gov.tt.

Tenders must be accompanied by valid:

- (i) *Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.*
- (ii) *Certificate of Compliance issued in accordance with the National Insurance Act.*

The original and two (2) copies of the tender should be placed in sealed envelopes addressed to the Chairman, Ministerial Tenders Committee and clearly marked on the outside:

"Tender for the Supply, Delivery and Implementation of a Drivers Permit Production System for the Transport Division, Ministry of Works and Transport"

One (1) electronic copy of each Tender should be enclosed on separate non-writable digital media (CDR) in Adobe Portable Document Format (PDF) and included in the relevant original proposal.

Envelopes must be deposited in the **WHITE Tender Box #5** located on the Ground Floor of the Ministry of Works and Transport Head Office, 2-4 London Street, Port of Spain, 100623 no later than **1:00 pm on Friday August 20th, 2021.**

Tenderers should note that the dimensions of the **SLOT** of the Tender Box are **40.0 cm x 6.5 cm** and as such, tenders should be packaged accordingly.

Tenders will be opened shortly thereafter at the Ministry's Head Office. The opening will be conducted via Microsoft Teams, whereby tenderers or their authorized representatives are required to email a request at: **procurement@mowt.gov.tt in order to login and view the tender opening.**

Late tenders will not be considered in any circumstances.

The Ministerial Tenders Committee does not bind itself to accept the lowest or any other tender and reserves the right to cancel the bidding process in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

Tenderers are advised that they can visit the website at **<http://www.mowt.gov.tt>** for published Tender Notices.