



MINISTRY OF WORKS AND TRANSPORT
PROCUREMENT TENDER NOTICE

Tenderers are invited to submit packages for the Provision of Cash In Transit Services for the Transport Division, Licensing Office, Ministry of Works and Transport as follows:

LICENSING OFFICES LOCATED AT:

1. ARIMA
2. PRINCES TOWN
3. POINT FORTIN
4. SAN FERNANDO
5. CARONI
6. PORT-OF-SPAIN
7. GUAICO

Tender Documents may be requested during normal working hours from the Procurement Unit, Ministry of Works and Transport via electronic mail at: procurement@mowt.gov.tt or by contacting the Procurement Unit Level I, Ministry of Works and Transport, at telephone no: 625-1225, ext: 10185/10187.

Prospective tenderers are advised to visit the Ministry's website at:

<http://www.mowt.gov.tt> for details with respect to pre-tender meetings/site visits.

The contract will be awarded in accordance with the pre-defined evaluation criteria and scoring system outlined in the tender documents. The services to be provided will be governed by the terms and conditions outlined in the respective tender documents.

Tender Documents must be accompanied by the following:

1. **Valid Income Tax and Value Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender. (Applicable to local firms only).
2. **A Valid Certificate of Compliance** issued in accordance with the National Insurance Act. (Applicable to local firms only).

It is to be noted that Tender Bids will be accepted from only Contractors registered on the **Office of the Procurement Regulation (OPR), Procurement Depository.**

The original and one (1) copy of the Tender Document should be placed in one sealed envelope addressed to the Procurement Manager/Named Procurement Officer, Ministry of Works and Transport and clearly labelled on the outside:

“CASH IN TRANSIT SERVICE FOR THE TRANSPORT DIVISION, LICENSING OFFICE, MINISTRY OF WORKS AND TRANSPORT”

Envelopes must be deposited in the **WHITE Tenders Box** located on the Ground Floor of the Ministry of Works and Transport Head Office, 2-4 London Street, Port of Spain, 100623 not later than **1:00pm on January 8th, 2024.**

Tenders will be opened shortly thereafter at the Ministry's Head Office. **The opening will be conducted via Microsoft Teams, whereby tenderers or their authorized representatives are required to email a request at: procurement@mowt.gov.tt in order to login and view the tender opening.**

**Named Procurement Officer
Ministry of Works and Transport**

SCHEDULE LISTING FOR SITE VISIT OF LICENSING OFFICES, MINISTRY OF WORKS AND TRANSPORT

LICENSING OFFICE LOCATION	TIME OF SITE VISIT	LOCATION FOR SITE VISIT	OFFICER FOR SITE VISIT	CONTACT NUMBER
Port-of-Spain Caroni Arima Guaico	Wednesday 13 th December 2023 9:00a.m.-12noon	Port-of-Spain Licensing Office 11A Wrightson Road Caroni Licensing Office South Bank Road Arima Licensing Office Omeara Road Guaico Licensing Office Eastern Main Road Guaico	Visham Ramnanan Garvin Jones Adella Commissiong Nafeek Ali	354-7346 759-7019 751-7241 688-9930
Princes Town, San Fernando Point Fortin	Thursday 14 th December 2023 9:00a.m.-12noon	Princes Town Licensing Office. 235 Iere Village Princes Town San Fernando Licensing Office, Balisier Avenue Pleasantville San Fernando Point Fortin Licensing Office 63 A Main Road Point Fortin	Ravi Ramjattan Paul Kallicharan Kevon Quamina	754-7306 363-8069 332-5841