



# MINISTRY OF WORKS AND TRANSPORT

## Corporate Communication Unit

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### MEDIA RELEASE

Tuesday August 4th, 2020

#### Update in Licensing Division Service Schedule

In light of the new national developments regarding the Covid-19 virus, it has become necessary that the Licensing Division amend its operating systems to ensure that adequate social distancing and crowd control measures are in effect. In this regard, members of the general public are asked to note the following changes that will take effect at **ALL Licensing Offices** from **Tuesday 4<sup>th</sup> August, 2020**:

- Senior citizens are now required to utilize the pre-booking appointment system to conduct business at Licensing Offices.
- All customers are required to utilize the website <https://www.picktime.com/licensingappointment> to schedule appointments. Please note, the Ministry is mindful that over the period June 1st, 2020 to present, there has been an exponential increase in transactions that arose as a result of the closure of all Licensing Offices in March. Given these challenges, on **August 10<sup>th</sup>, 2020, a new online booking system will be launched, which will facilitate additional appointment time-slots to the general public.**
- In the event that the Licensing Office closest to you has no more time-slots available, we encourage you to seek appointments at other Office locations that may offer a time-slot that is closer to your preference.

The Ministry of Works and Transport wishes to thank the public for its continued cooperation.

DAY	SERVICES OFFERED				
	Caroni Licensing Office, Wrightson Road, Guaico and San Fernando Internet Booking: <a href="https://www.picktime.com/licensingappointment">https://www.picktime.com/licensingappointment</a> Tele Booking: 612-2700/612-2701/612-2710				
MONDAY	Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: inspection not available at Wrightson Road</i>	Regulation Examinations And Driving Test	Permit Transactions : First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit		Application for Provisional Permits  Caroni Office Only: VTS/Maxi Taxi/School Bus
TUESDAY	Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: inspection not available at Wrightson Road</i>	Regulation Examinations And Driving Test	Permit Transactions : First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit	Caroni, San Fernando, Wrightson Road and Guaico ( <i>No appointment Required</i> )  Collection of Certified Copies, Extracts and Inspections Certificates	Application for Provisional Permits  Caroni Office Only: VTS/Maxi Taxi/School Bus
WEDNESDAY	Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: inspection not available at Wrightson Road</i>	Regulation Examinations And Driving Test	Permit Transactions : First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit		Application for Provisional Permits  Caroni Office Only: VTS/Maxi Taxi/School Bus
THURSDAY	Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: inspection not available at Wrightson Road</i>	Regulation Examinations And Driving Test	Permit Transactions : First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit	Caroni, San Fernando, Wrightson Road and Guaico ( <i>No appointment Required</i> )  Collection of Certified Copies, Extracts and Inspections Certificates	Application for Provisional Permits  Caroni Office Only: VTS/Maxi Taxi/School Bus
FRIDAY	Vehicular Transactions- Inspections, Transfers, Reclassifications and Notification of Change <i>Note: inspection not available at Wrightson Road</i>	Regulation Examinations And Driving Test	Permit Transactions : First Issue Renewal Duplicate Endorsements Taxi Badge Workman's Permit	Caroni, San Fernando, Wrightson Road and Guaico ( <i>No appointment Required</i> )  Collection of Certified Copies, Extracts and Inspections Certificates  Registration of Used and New Vehicles (None Companies only)	Application for Provisional Permits  Caroni Office Only: VTS/Maxi Taxi/School Bus
All Calls for appointments must be made between the hours 8:00am to 3:00pm Monday to Friday					
<u>CAR DEALERS ARE EXEMPTED FROM USE OF THE APPOINTMENT SYSTEM. REGISTRATION OF NEW AND USED VEHICLES WILL NOW BE CONDUCTED ON TUESDAYS, MONDAYS AND FRIDAYS ONLY VIA USE OF THE ACCESS PROVIDED.</u>					
All other sites will continue to enforce service by appointment only					

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