

Subsequent to the rescheduled pre-tender meeting held on Friday 01<sup>st</sup> May, 2024, a number of queries were raised by potential tenderers. In light of this, the Ministry of Works and Transport (MOWT) wishes to clarify the following:

No.	Reference	Query	Answer
1	Reference is made to Item 8.5 – <i>Key Staff</i> of the Terms of Reference which provides the listing of Key Staff specified by the MOWT to be provided by the appointed Engineer during the execution of Supervision Services	The MOWT is requested to advise whether the services of any of the Key Staff listed are required to be provided on a full-time basis during the Construction Period.	Yes, due to the technicality of the scope, the Consultant is needed during the Construction phase.
2	Reference is made to Item 7 – Engineer’s Cost Estimate of Appendix II - Consulting Engineer’s Contract Deliverables – List of Deliverables which identifies Drainage Works (if required) as a deliverable.	The MOWT is requested to advise whether the Consultant would be required to provide the Drainage Works Design for the site.	Yes, the Consultant is required to provide design and drawings.
3	Reference is made to Item 7 – Engineer’s Cost Estimate of Appendix II - Consulting Engineer’s Contract Deliverables – List of Deliverables which identifies Utilities (if required) as a deliverable. We also note that the proposed Public Restroom Facility would be required to be outfitted with electrical and plumbing services.	The MOWT is requested to advise whether the Consultant would be required to provide MEP Design Consultancy Services. If so, the MOWT is requested to advise as to the extent of the MEP Design Consultancy Services to be provided.	Yes, the Consultant is required to provide <u>full</u> MEP Design and Drawings.
4	What number of Tender bid copies are required for submission?	Please confirm the number of hardcopies of the Tenders that are required to be submitted. Please confirm if Tenderers should submit separate Technical and Financial Proposal documents, or, alternatively, the Technical and Financial documents are to be incorporated into one document.	One original and two (2) two copies are preferred. For the purpose of Evaluation, it is recommended the Technical and Financial proposals are submitted as separate documents, however; there is no disadvantage if documents are incorporated into one.
5	Vertical Access for structural assessment	The MOWT is requested to advise whether the Consultant would be responsible for the provision of vertical access to the Lighthouse to allow for the conduct of the as-built survey and structural condition assessment.	Yes, the Consultant is responsible for providing its own vertical access to the Lighthouse.

No.	Reference	Query	Answer
6	Rescheduled pre-tender meeting	Pursuant to the postponement of the pretender meeting initially scheduled for Wednesday, 1st May, 2024, please advise concerning the rescheduling of the pretender meeting for the captioned tender.	The pre-tender meeting was rescheduled to Friday 01st May, 2024 at 10:30am. Companies which requested the Terms of Reference were sent an email to that effect.
7	Extension of time	Following the site visit last week, we are requesting an extension of time of a minimum of two weeks in order to put together a comprehensive proposal. Based on the scope of the tender documents, the submission date of the 13th is too short.	The close of Tenders has been rescheduled to Monday 20th May, 2024 at 1:00pm. A Notice of Extension can be found on the Ministry's website.
8	Site visit	Given that some of the bidders who attended the site visit last Wednesday when it was unable to be conducted, and that they did not attend on Friday, will they be allowed to submit given that the site visit was mandatory?	Failure to attend the pre-tender meeting does not disqualify an institution from submitting a proposal whether attendance was deemed mandatory or not. Further to this, the pre-tender meeting was not stated as being mandatory.
9	Use of software	Would the use of STAAD be an acceptable equivalent for the software specified (ETABS, SAP)?	While ETABS or SAP (2016 or higher) software was specified, Structural Analysis and Design (STAAD) may be used.

The Ministry of Works and Transport wishes to reiterate, the close of tenders for this project has been rescheduled to **Monday 20<sup>th</sup> May, 2024 at 1:00pm.** For further details please see the Ministry's website at <https://www.mowt.gov.tt> or contact the Procurement Unit at [procurement@mowt.gov.tt](mailto:procurement@mowt.gov.tt) or via telephone at 625-1225 ext. 10185/10064.

Thank you for your interest in this matter.