



MINISTRY OF WORKS AND TRANSPORT  
PROCUREMENT TENDER NOTICE

Tenderers are invited to submit packages for the Maritime Services Division, Ministry of Works and Transport for Consultancy Services for the :

**STRUCTURAL EVALUATION AND RETROFIT DESIGN OF THE GALERA POINT LIGHTHOUSE,  
TOCO FOR THE MARITIME SERVICES DIVISION, MINISTRY OF WORKS AND TRANSPORT**

Please note a **pre-tender meeting** will be held on **Wednesday 13th September, 2023 at 10:00am** at the Galera Point Lighthouse, Toco.

Any further information can be obtained from Mr. James Toppin, Superintendent of Lighthouses, Ministry of Works and Transport at telephone number 301-0830.

Tender Documents may be requested during normal working hours from the Procurement Unit, Ministry of Works and Transport via electronic mail at: [procurement@mowt.gov.tt](mailto:procurement@mowt.gov.tt) or by contacting the Procurement Unit Level I, Ministry of Works and Transport, at telephone no: **625-1225 exts:10185/10064**.

Tender Bids must be accompanied by the following:

- **Valid Income Tax and Value Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender. (Applicable to local firms only).
- **A Valid Certificate of Compliance issued in accordance with the National Insurance Act.** (Applicable to local firms only).

It is to be noted that failure to include the aforementioned statutory documents, shall result in tender submissions being deemed as invalid and the MOWT shall not proceed with the evaluation of your tender submission having not met this requirement. Tender Bids will be accepted only from Contractors registered on the **Office of the Procurement Regulation (OPR), Procurement Depository**

The original and one (1) copy of the Tender Document should be placed in one sealed envelope addressed to the Procurement Manager/Named Procurement Officer, Ministry of Works and Transport and clearly labelled on the outside:

**Structural Evaluation and Retrofit Design of the Galera Point Lighthouse,  
Toco for the Maritime Services Division, Ministry of Works and Transport.**

Envelopes must be deposited in the **WHITE Tenders Box #1** located on the Ground Floor of the Ministry of Works and Transport Head Office, 2-4 London Street, Port of Spain, 100623 not later than **Wednesday 11th October, 2023 at 1:00pm.**

Tenderers should note that the dimensions of the SLOT of the Tender Box is **40.0 cm x 6.5 cm** and as such, tenders should be packaged accordingly.

Bids will be opened shortly thereafter. With regard to the COVID-19 Pandemic and the guidelines for social distancing, there will be no public opening of the submissions. Tenderers are advised that the opening of tenders will be conducted via MICROSOFT TEAMS. You can request a link from the Procurement Unit at [procurement@mowt.gov.tt](mailto:procurement@mowt.gov.tt) in order to connect and view the tender opening.

Late tenders **will not** be considered in any circumstances.

The Ministry does not bind itself to accept the lowest or any other tender and reserves the right to cancel this invitation in its entirety and re-invite tenders at any time.

**Named Procurement Officer/Procurement Manager  
Ministry of Works and Transport**

**11th September, 2023**